

Renter's Agreement

Terms & Conditions in which I may rent an aircraft from Petaluma Pilot Training Center (*PPTC*):

I _____ understand that Petaluma Pilot Training Center is under no obligation to rent to me and may choose not to do so without an explanation. No changes will be made to this agreement, without written permission from the management.

Insurance: It is a requirement at *PPTC* that **ALL** pilots carry a non-owned aircraft (renter's) insurance policy of \$40,000 hull insurance, and \$250,000 in liability insurance. If there is damage and/or loss of use of any aircraft due to damage or loss and it occurs while the aircraft is under my care, I and/or my insurance will pay *PPTC* for damages and estimated revenue lost while the aircraft is repaired or replaced. If I let my non-owned aircraft insurance lapse, I will be personally responsible for all damages, deductibles, and/or lost revenue up to a total of \$40,000 and for amounts in excess of applicable insurance coverage. I understand that payments for damages and lost revenue totaling less than my insured limits, for valid policies, or \$40,000 for those with lapsed policies, will be from my insurer and/or myself and that *PPTC* is under no obligation to exercise use of its insurance. Upon request, a copy of *PPTC's* insurance policy is available.

Responsibilities: I will notify *PPTC* of any unsafe aircraft conditions or damaged aircraft part(s) discovered during my preflight inspection of an aircraft. Except for any items brought to the attention of *PPTC's* staff prior to take off, I acknowledge that the aircraft has been received in good shape and is safe for flight. I agree to return the aircraft in the same condition it was given, minus normal wear. I am responsible for all damages to, or theft of, the aircraft or its contents while in my possession. In the event of damage and or loss of use of the aircraft while in my care, I and/or my insurance will pay *PPTC* for damages and estimated revenue lost while the aircraft is repaired or replaced. *PPTC* will exercise due diligence in expediting any repairs and/or replacement to minimize lost revenue.

Checkouts & Operation: I will successfully complete any reasonable flight check prior to renting any aircraft. I understand that each aircraft requires its own individual checkout and will not fly any plane I have not been specifically checked out on. I will follow all Federal Aviation Regulations **strictly**. Prior to engine start, I will read and understand all procedures and information in the operating handbook for that aircraft and will always follow those procedures. *PPTC* may refuse to rent to me at their discretion, whether it be due to weather conditions, or pilot competence, or any other condition that may make my proposed flight questionable or unsafe.

Touch & Go Landings: *PPTC* adheres to a strict NO TOUCH & GO policy while soloing or while using *PPTC* aircraft. Touch and go landings have proven unsafe in the past, hence why we ask you to do full stop landings only.

Currency: *PPTC* requires one flight as PIC (*pilot in command*) in make and model or similar aircraft each 90 days. I will maintain flying currency per the FAR's and *PPTC's* requirements. If my currency lapses, I will take a re-currency flight with a *PPTC* instructor. I understand that failure to maintain currency may negate all insurance coverage. *PPTC* reserves the right to determine if an aircraft qualifies as a similar aircraft. Currency does not have to be in a *PPTC* airplane if I can provide proof of currency in a similar aircraft. Proof may be provided in the form of the pilot's logbook. Logbooks are subject to currency review at the discretion of *PPTC* management. Pilots who wish to exercise the privileges of their IFR rating are subject to a yearly IPC with a *PPTC* instructor or **must** show a logbook endorsement verifying your most recent IPC.

Aircraft Controls & Instruction: I will not let anyone else fly the plane, give instruction in the plane, or allow someone else to give me instruction in the plane unless it is one of *PPTC's* instructors. I will always fly from the left seat. Except for damages occurring from the negligence of an instructor or *PPTC*, I understand that I, the renter, I am responsible for all damages to the rented aircraft regardless of who is flying the aircraft at the time the damages occurred, or whether or not an instructor was on board.

Destinations: For X-Country flights, I will notify *PPTC* of my destination before departure. If I am a student, I will only fly to the pre-approved airports, and will notify my instructor upon arrival to the destination airport and file a flight plan. I will not fly into any foreign country. I will not fly the aircraft in mountainous terrain without a mountain checkout. I will not fly the aircraft over water beyond gliding distance to land suitable for a safe landing. All planned landings will be on paved runways at approved airports as shown on sectional charts.

Minimum Daily Rental: I will be charged a four-hour minimum for every 24-hour period that I rent a plane.

Aircraft Return: I will return the aircraft to *PPTC* on, or before the scheduled return date and ten minutes prior to its next flight. I will be charged \$20 for every ten minutes that I am late, plus aircraft time. Should the aircraft become

disabled, with authorization from *PPTC*, I may have the aircraft repaired and be reimbursed for said repair upon return to the Petaluma Airport. If the aircraft is unable to be repaired or not at a location able to offer repair, I will not abandon the aircraft unless safety dictates. I will exercise due diligence to ensure the security and safe return of the aircraft. I understand *PPTC* is not responsible for my trip expenses (landing fees, tie downs, overnight parking fees etc.), return fare, or any other losses due to en route delays or inability to reach my destination or return to the Petaluma Airport. In the event weather prevents you from returning to Petaluma at your scheduled time you, must call *PPTC* and discuss the situation. From there, you and an instructor will determine the best options for returning the aircraft. If you do not call you will be held accountable for the daily minimum charge.

Payment: I agree to pay *PPTC* at the specified hourly aircraft rate based on the Hobbs meter. If the Hobbs meter is not in working order, I will be charged 1.3 times the time shown on the aircraft's tachometer. If I purchase fuel or oil, the cost will be reimbursed at the current Petaluma Airport fuel rates and Mangon Aircraft's oil costs, or the amount paid, (whichever is the lowest price). I must provide the original receipt in order to get reimbursed. I am responsible for all other charges incurred during the period of the rental unless I receive authorization from *PPTC*. I will pay all charges on completion of my flight. I agree to allow *PPTC* to retain my credit card information on file, and I agree that *PPTC* may charge my expenses on that card. Should I fail to pay the amount due under the terms of this agreement, I will pay the reasonable collection costs and expenses, including attorney fees. I understand I will be charged the rate that is posted on the *PPTC* website at the time of my flights. In addition, if there is a fuel surcharge, I will be charged the posted amount.

Cancellations: If I wish to cancel a rental and/or instructor reservation for any other reason than weather, I must do so at least 24 hours in advance to avoid a late cancellation fee. If I book an instructor, only the instructor may cancel the flight due to weather. If I have not shown up for my scheduled appointment, or do not call prior to twenty or more minutes after my appointment, I will pay the no-show fee and the aircraft will be released for others to schedule. The late cancellation/no-show charge is \$150 per two hours reserved. These charges do not apply if the weather does not permit the planned training to be accomplished.

Aerobatic & Formation: If I do any aerobatic maneuvers or formation flying, I am willingly giving up my flying privileges at *PPTC* and will never fly here again.

Animals: I will not have any animal on, in, or around the aircraft.

Smoking: I will not smoke in the aircraft, around the aircraft, or around *PPTC* premises.

Battery Charging Fee: I will pay a \$150 fee if I leave the master switch on and drain the battery.

Aircraft Cleaning: I will help keep the airplanes I rent clean. If I leave the plane excessively dirty, cluttered, or myself or a passenger leaves bodily fluids I will gladly pay a \$100 cleaning charge.

Credit Card Authorization: I authorize *PPTC* to charge my account and/or credit card for all fees and payments outstanding. *PPTC* will notify of any charges made.

Bad Landing Policy: I understand I am not always perfect, however, if multiple unacceptable landings are observed by any of the *PPTC* staff, I will volunteer myself to at least one hour of flying with an instructor before my next solo flight. At that point in time, I will leave it to the instructor's discretion if I need more dual flight time to practice my landings before taking the plane by myself again.

Hassle Penalty: I will pay a \$50 hassle fee if I cause any unnecessary difficulties, trouble, arguments, or just for being a general pain in the butt. Alternatively, I may pay up all my debts and disappear forever.

This agreement is complete and supersedes all previous renter's agreements with *PPTC*. I have read and understand and agree to the terms of this agreement.

Customer Name (Print) _____ **Date** _____

Signature (or Guardian Signing for Minor) _____

Initials: _____

This sheet is intended to be a supplemental quick reference guide to the policies and procedures. It is not to be used as a substitution of the Renter's Agreement.

Petaluma Pilot Training Center tries its very best to accommodate all our pilots, however, PPTC does have general policy guidelines to be followed in addition to our renter's agreement.

- **PPTC GOOD NEIGHBOR POLICY:** All renters shall maintain 2000' elevation whilst flying over the City of Petaluma.
- If you book an aircraft, we ask that you notify us of your intentions in the notes section while submitting booking. Before we dispatch aircraft, PPTC needs the following information; flight details, is this VFR or IFR, do you intend to fly a X-Country flight, what is your flight destination.
- **Passenger Policy:** Please notify PPTC if you intend to carry passengers so we can update the flight dispatch.
- There is to be **NO** instruction in PPTC planes other than with our own instructors. Please keep in mind the person renting the plane is required to sit left seat for insurance reasons
- If a plane is left excessively dirty, cluttered, or bodily fluids are left behind, it is a \$100 cleaning fee. Please double check you are not leaving anything behind such as trash, personal flight equipment, or pens.
- Always replace aircraft tie downs, put on pitot cover, sunshades, chocks, and if the aircraft was covered please replace the cover onto the plane. Return the plane as it was received.
- No manipulation of lessons. Renter cannot make a booking for a lesson intending on it being a scenic flight or get dropped off at another airport. PPTC is a flight school, we do not do charter flights..
- **Full Stop Landings-** There will be no touch and go practice permitted in PPTC aircraft anywhere unless authorized.
- There is a strict no smoking policy in all PPTC aircraft and around PPTC grounds.
- No pets or companion animals will be allowed, strictly service animals only.
- PPTC's aircraft are available outside of normal business hours. We have an outside of business hours procedure for the retrieving and leaving of AC binders.
- Please do not set parking brakes while at the Petaluma Municipal Airport, do however put tire chocks and hook up tie downs.
- Please use spout provided when adding oil to airplane. If you spill, please notify staff so we can clean it.
- As a courtesy to the owners of Schellville Airport, we ask you avoid using their airport.
- Please do not put anything on the glare shield, it can scratch the inside of the window.
- Use the tow bar provided in the baggage compartment to move airplane. **DO NOT** push on the spinner to move the airplane.
- If there is a discrepancy on an airplane, please let staff know so that we may address it.
- We do our best to keep our fleet fueled for your convenience. But on occasion such as a busy weekend or a day that we have a high volume of rentals, it becomes difficult to be able to fuel all the planes. Please understand that sometimes you will have to fuel your own plane. Check with staff for self-serve fueling procedures.
- PPTC requires a minimum of a 1,600-foot ceiling to fly the pattern for a lesson. Student solo minimums are a 2,500-foot ceiling to fly in the pattern.

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